



17th January 2018

Parents/Carers Evening – Spring Term 2018

Dear Parents/Carers,

The purpose of this term’s meeting is to view your child’s work and to discuss their progress and targets. (We advise you to arrive at least ten minutes before your appointment, giving you time to look through your child’s books.)

You have two dates, from which to choose, to meet with your child’s teacher.

Either Wednesday 7th February 2018 or Wednesday 21st February 2018.

If neither date is convenient, then please agree an alternative date with the class teacher.

The first meeting is at 3:45pm and the last meeting is at 5:45pm.

If you have more than one child in the school, please indicate this on the slip below. This helps us to keep your appointment times close together.

You will still need to complete a separate slip for each child.

Please return the slip below as soon as you can. Nearer the time, you will receive written confirmation of the appointment time.

Enjoy Learning.

Mrs D. Hughes- Mulhall
Head teacher

To: Class teacher: _____ Class: _____

Child’s name: _____

Preferred date: _____

Preferred time: _____

I have other children in the school as follows

Name _____

Class _____

Name _____

Class _____

Name _____

Class _____